



Minutes

ESL Work Group

Friday, October 6, 2017

1:00 pm - 3:00 pm

Mt. SAC

Baldwin Park <input checked="" type="checkbox"/> George Funk	Covina Valley <input checked="" type="checkbox"/> Victoria Banuelos	Mt. SAC <input checked="" type="checkbox"/> Luisa Giron <input type="checkbox"/> Laura Jacob <input checked="" type="checkbox"/> Grace Kim <input checked="" type="checkbox"/> Margaret Teske <input checked="" type="checkbox"/> Rita Van Dyke-Kao	Consortium <input checked="" type="checkbox"/> Ryan Whetstone <input checked="" type="checkbox"/> Wanda Pyle <input type="checkbox"/> Lila Manyweather <input checked="" type="checkbox"/> Sage Overoye
Bassett <input checked="" type="checkbox"/> Gale Ard <input checked="" type="checkbox"/> Olga Moreno	ESGV ROP	Pomona <input checked="" type="checkbox"/> Mike Marrero	Partners/guests present:
Charter Oak <input type="checkbox"/> Ivan Ayro <input checked="" type="checkbox"/> Karen Rodriguez	Hacienda-La Puente <input type="checkbox"/> Micah Goins <input checked="" type="checkbox"/> Karen Neville	Rowland <input checked="" type="checkbox"/> Marieann Han <input checked="" type="checkbox"/> Gale Lee <input type="checkbox"/> Cindy Clark	

Agenda

- Welcome
- Upcoming Professional Development
- Discussion: Use of Student Progress Report
- Conference Planning
- Wrap Up

Minutes 1. Welcome/Introductions 2. PD Opportunities	CATESOL State Conference – Margaret, Gale, and Grace are presenting: October 19-22, 2017; Santa Clara, CA CCAE South Coast Section Fall Conference: November 17-18, 2017; Palm Springs, CA Digital Badges in Adult Education – Nov. 14 at Bassett – Register here: https://goo.gl/forms/6B0QMMUN0QhNG6472 Moodle Training – Oct. 20 at Baldwin Park – Register here: https://goo.gl/forms/RCQQRcYPKo9C0gny2 . Mt. SAC – RC AEBG Conference – Oct. 25 – Register here: http://www.mtsac-rc.org/Conference-Registration/index.html
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<p>3. Discussion – Use of student progress report</p>	<p>Many teachers have started using the progress report, or are planning on using it at midterm. Lila is going to find a way to import and export the student info from third party systems to the progress report, and if we can set up a database for the student progress reports.</p> <p>Rowland is planning on making a day of reviewing progress reports – student teacher conference day.</p> <p>The student progress report is a qualitative tool for teachers to use as a way to assess and guide instruction.</p>
<p>4. Conference Planning</p>	<p>9:45 AM – 10:00 AM Overview of State Outcome Metrics – Gale Lee</p> <ul style="list-style-type: none"> • Discuss the importance of measuring growth and success (no longer survival skills or butts in seats) • Key Outcomes for ESL: <ul style="list-style-type: none"> ○ Improved Literacy / HS Diploma ○ Pre/Post Gains / Advance by 1 Educational Functional Level (EFL) ○ Transition to credit or ABE/ASE ○ Career/Job Placement <p>10:00 AM – 10:20 AM Progress Report Update</p> <p>Role Play (2-3 minutes) – Gale Ard and Olga Moreno</p> <p>Discussion/Q&A (17-18 minutes) – Victoria Banuelos, Grace Kim, George Funk</p> <ul style="list-style-type: none"> • How long did it take? • How did students respond to it? • Issues • How to access it online: http://www.mtsac-rc.org/Work-Groups/ESL/index.html <p>10:20 AM – 11:00 AM Rubric Development</p> <p>Explain task and help break into groups. – Margaret Teske</p> <p>Groups are as follows:</p> <ul style="list-style-type: none"> • Conversation (Speaking) – Beginning – Karen Neville • Conversation (Speaking) – Intermediate – Marieann Han



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<p>6. Wrap Up/Next Time</p>	<ul style="list-style-type: none"> • Conversation (Speaking) – Advanced – Rita Van Dyke-Kao • Writing – Beginning – Mike Marrero • Writing – Intermediate – Karen Rodriguez • Writing – Advanced – Luisa Giron <p>11:00 AM – 11:15 AM Group Share Out</p> <p>Other Roles/Responsibilities:</p> <p>Everyone – Bring 10 copies of rubrics you use in your classes now</p> <p>Gale L. – Bring Laptop and cables to connect to projector</p> <p>Margaret – Create and bring rubric templates for each group to use: Good, Satisfactory, Needs Improvement</p> <p>Ryan – Send most recent AEBG slides & handouts to Gale L.</p> <p>Sage – Bring large sticky-note chart paper pads & markers, Print copies of competencies for each group, Provide copies of ESL progress report, CASAS EFL charts, and AEBG outcome metrics in conference packet</p> <p>The next meeting is November 3, 2017 - 1:00 PM – 3:00 PM @Mt. SAC bldg. 66 Rm. 137</p> <p>Work Group will debrief the conference and discuss next steps.</p>
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Next meeting: Friday November 3, 2017; 1:00 PM – 3:00 PM; @ Mt. SAC, Bld. 66 Rm. 137